

GSA

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CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505

ODP # 0-1098

REB-C-80-44

08 AUG 1980

Mr. Earl Eschbacher  
Director  
Space Management Division  
Office of Operating Programs  
General Services Administration  
Washington, D.C. 20405

Dear Mr. Eschbacher:

STATINTL

The [REDACTED] Virginia, is presently under construction and is scheduled for completion in June - July 1981. Upon completion, the building will be leased by this Agency in accordance with authority delegated by the Administrator, GSA. A series of moves will begin at that time involving personnel in our Headquarters Building, as well as in leased space. The most significant of these moves affecting leased space will involve the [REDACTED]

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Agency components occupying approximately 37,000 square feet of space in the [REDACTED] will be moved to the [REDACTED] and an equivalent number of personnel will move from Headquarters [REDACTED]. We intend to utilize the [REDACTED] space "as is" to the greatest extent possible and to, thereby, keep costs to a minimum. Nevertheless, it is anticipated that needed alterations will be relatively extensive. At the same time, it is essential that these renovations be accomplished in a timely manner, immediately concurrent with the move to the [REDACTED]. Failure to do so would impact the entire sequence of moves, which affects more than 150,000 square feet of space in the Headquarters Building alone. Additionally, Fiscal Year 1981 funds have been budgeted for these renovations and, therefore, funds must be committed by year end.

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Planning and the development of specifications are now at the preliminary stage; however, it would seem that now is also the time to involve GSA and the [REDACTED] landlord.

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Mr. Earl Eschbacher

To this end, we are prepared to brief appropriate GSA personnel and, with GSA, to enter into conversations with the landlord to develop appropriate schedules and to assure that he and GSA are prepared to allocate the necessary resources to accomplish the project.

It is, therefore, requested that GSA provide the landlord with appropriate notice of this Agency's intentions. Myself and members of this Office are also prepared to provide such briefings as you deem necessary.

Sincerely,

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Chief

Real Estate and Construction Division, OL

cc: C/LSD  
D/Sec  
D/OC  
~~D~~/ODP

<b>TRANSMITTAL SLIP</b>		DATE	8 AUG 1980
TO: D/ODP			
ROOM NO.	BUILDING		
2D0105	Hdqs.		
REMARKS:			
<p> <i>Z O Co</i>  <i>DDG/</i>  <i>DD/P DW</i>  <i>CLAS 9K</i>    <i>E - PLS send a copy?</i> Done  <i>to [REDACTED]</i> 8/13.  <i>(8)</i> </p>			
FROM:			
Real Estate and Construction Division			
ROOM NO.	EXTENSION		
2-F-09	8111		
FORM NO. 241 1 FEB 55		REPLACES FORM 36-8 WHICH MAY BE USED.	

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